

**Charging and Remissions Policy**

**Review date: December 2021**

**Next review: December 2022**



**Ethos Statement**

Pakeman School offers a positive, safe learning environment for its community, in which everyone has equal and individual recognition and respect. We celebrate success and are committed to the continuous improvement and fulfilment of potential in every child. We encourage increasing independence and self-discipline amongst the pupils. Everyone within the school has an important role to play in sharing responsibility for the development of this policy.

**Introduction**

We believe that all of our pupils should have an equal opportunity to benefit from school activities, both on and off site, within and outside the curriculum, regardless of their family’s financial means. This policy sets out our school approach to charging and remissions. In doing this our intention is to ensure transparency in setting charges and ensure that all children are able to access all the provision on offer.

**Admissions**

No charge is made for admission to the school.

**School meals**

No children in Islington primary schools pay for school meals.

**Exams**

No charge is made for entering pupils for public examinations set out in regulations.

**No charges**

No charge is made for activities provided in school during school hours (with the exception of music tuition – see section below). No charge is made for transport relating to curriculum activities, e.g. swimming. However, we may ask parents/carers for a voluntary contribution to support costs of incoming theatre groups etc.

We may charge for some activities that take place outside school hours. The Headteacher will decide which activities we make a charge for.

Where we make a charge, the total collected will not exceed the cost of providing the activity and no parents/carers will be asked to subsidise the cost to other pupils by paying more than an amount equal to the total cost of the activity divided by the number of pupils participating.

**Residentials**

We charge pupils the full cost of board and lodging on residentials, whether it is classified as taking place within or outside school hours. Charges may be reduced or waived at the discretion of the head teacher.

**Music tuition within school hours**

No charge is made if the music tuition is part of the national curriculum or a public examination syllabus being followed by the pupil (including instrument hire, music books etc).

We do charge for all other instrumental and vocal tuition requested by parents/carers and delivered by specialist tutors. Charges are determined by the head teacher and may vary depending on the length of lesson and type of instrument.

**Childcare**

We charge families for any childcare offered to children before and after school (and during school holidays if provided) with the level of fees and any remissions to be reviewed in line with local authority guidelines.

**Breakfast Club**

Each child is charged £1.50/day for breakfast club.

**Playcentre**

Each child is charged £5/day (if FSM) or £7/day (if non FSM) for play centre.

**Clubs**

Each child is charged £2/club.

**Lettings**

Details of charges can be obtained from the school office.

**Damage to property and breakages**

We may seek to recover some or all of the costs incurred due to wilful damage or breakage of school property. This will be determined by the head teacher with advice from those involved.

**Remissions policy**

We may remit, in full or part, charges for certain activities and pupils, as determined by the head teacher with the governing body. The circumstances in which remissions are applied will be reviewed regularly. For example, pupils on free school meals may be entitled to remission.