

16<sup>th</sup> November 2016/ 119

Dear Parent/ Carer

### Last week

Students enjoyed their usual lessons in the morning, and the year 6 taking part in booster sessions for Numeracy and Literacy in the afternoon.

We also reintroduced 'Good to be Green' achievement cards. A big **Well done** to the following students in Red group for receiving Gold cards: Sabir, Eduard, Etia, Yunis, Perla and Khalid.

### This week

**On Saturday 19<sup>th</sup> November** we will visit the Museum of London for an event, 'The World in Our City', which explores how Londoners from prehistoric times to the present day have shaped the city and the impact different communities have had on London.

If you have not already done so, please complete the attached permission slip, as well as a permission slip from the Museum regarding photos taken by their photographer. **If the forms are not completed your child will be unable to attend.**

Please ensure that your child arrives on time, at **09:45**, as we will be leaving promptly. We will travel by bus to the Museum of London where the children will be able to participate in a range of exciting activities, including dance, music, drama, and art. Your child will need a packed lunch. Please remember, no fizzy drinks or sweets are allowed. We aim to be **back at school between 15:30 and 16:00.**

### New Sign-In system

We are now trialling a new method of registering the students when they arrive in the morning. Students will now enter the main hall on arrival. They will then find their group, sign themselves in and collect their stickers. This is being done to minimise crowding in reception and ensure all students are correctly marked in the register for that day.

### Reminders

If your child is unable to attend any week, please let us know by calling us on 020 7607 2575 to inform us on the Saturday morning between 9.00am and 9.30am.

Eunice Burlingham (Project Manager)

**Headteacher: Lynne Gavin NPQH, MA, B.Ed (Hons)**



## Parental Consent Form

Name of Student

Year Group

Date of birth:

Please tick boxes as appropriate and sign below. Please return this slip to SHINE on **Saturday 5<sup>th</sup> November**.

Saturday 19<sup>th</sup> November 2016

*World in our City, Museum of London*

I understand that whilst any teacher present will exercise all reasonable care in the supervision of my child, neither they nor the school shall be liable for any loss, damage or injury to person or property occasioned by the irresponsible action or behaviour of my son/daughter.

I have advised staff of any relevant medical or dietary information regarding my child.

**YES**, I give permission for my child(ren) to attend the above trip(s)

**NO**, I do not give permission for my child(ren) to attend the above trip(s)

I would be interested in accompanying the trip if tickets are available.

Signed

Emergency Contact details:

Name

Telephone Number

**Headteacher: Lynne Gavin NPQH, MA, B.Ed (Hons)**





## Permission to photograph/ film/ record a schools activity

Dear parent / carer

Your child(ren) will be taking part in a Museum of London Supplementary schools activity. More information is given in the form below.

We would like to take photographs of the activity for use in promoting the museum's work with schools and for general museum non-commercial uses.

Please complete the attached form to confirm whether you give permission for your child to be photographed, filmed or recorded during this activity and return it to your child's teacher.

Museum staff at the activity will be made aware of any children for whom permission has not been granted.

**Headteacher: Lynne Gavin NPQH, MA, B.Ed (Hons)**



**Museum of London: Permission to photograph/ film/ record during a schools activity**

**Activity Title: The World in Our City Activity Weekend**

**Date of activity: 19/11/2016**

**Location of activity: Museum of London**

**Name of school: SHINE- Pakeman School**

**Name of contact teacher: Hannah Leadbeater**

I give permission for my child(ren) to be photographed and/or filmed and/or recorded on the above date/s. I understand that the photographs, film or sound recordings may be edited and published in whole or in part, in any lawful manner by the Museum of London in any medium including, but not exclusive to, websites, in promotional material and on social media. The Museum of London may also grant permission for 3<sup>rd</sup> parties to publish the photographs, film and sound recording for the purposes of promoting the museum. I understand that the copyright in the image/s and/or recordings will be retained by the Museum of London.

The Museum of London in turn offers a commitment to only allow said photographs, films and recordings to be used appropriately and sensitively.

Under the terms of the Data Protection Act, 1988, personal details of those taking part and recorded on this form will never be made available to third parties.

I do not give permission for my child(ren) to be photographed and /or filmed and/or recorded on the above date/s.

Name(s) of child(ren): .....

.....

.....

Name of parent or carer:

Signed: .....

Date: .....

Please return this completed form to your child's teacher. Thank you.

**Headteacher: Lynne Gavin NPQH, MA, B.Ed (Hons)**

