

Pakeman Primary School

School Improvement Plan

2016-18



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Ethos and Vision Statement

"Success with No Limits"



Our vision is of Pakeman Primary as an outstanding school which:

- Is optimistic, reflective, ambitious and relentless in its drive for continual improvement and excellence (See Optimistic School Charter Appendix 2)
- Is a challenging, stimulating and rewarding place for children and staff to learn, work and enjoy themselves
- Supports children to be happy, curious, positive, healthy, resilient young people, with high self- esteem and self-belief, who love to learn, contribute fully and achieve well
- Encourages children to develop as confident learners with "growth mindsets", who learn well with and from others, enjoy challenge and appreciate constructive criticism, understand the learning process, are resilient and recognise that success comes through effort, practice and perseverance. (See Appendix 1)
- Offers an attractive, safe, stimulating environment for teaching, learning and play, and is well organised, staffed and managed to achieve the highest standards
- Provides a dedicated team of staff who are committed to developing children's knowledge, skills, attitudes and understanding and inspires them to enjoy learning, achieve success and feel content and fulfilled
- Is inclusive, with high aspirations and ambition for all pupils and enables each and every pupil to make the very best progress and achieve the very best results they are capable of
- Recognises and celebrates success and where happy memories are created
- Provides full and genuine equality of opportunity for all
- Has the full confidence of parents and carers who work with the school in positive partnership and are involved in decisions affecting their children's education and learning.

STATEMENT OF INTENT

Pakeman Primary is a flourishing, continually improving school, striving for excellence. Our school motto 'Success with No Limits' reflects our high expectations of the whole school community. We are determined to ensure that no child is left behind. We have worked towards creating a culture of optimism in the school – developing "can do" attitudes in order to overcome the barriers we face. We have established a culture in which staff do not place artificial ceilings on what pupils can achieve or make excuses for pupil underachievement.

We believe that every child should receive at least good teaching on a day to day basis and increasing percentages of outstanding teaching. It is to this end that we set out this School Improvement Plan, which has been formulated using information gathered from analysis of data and school attainment together with feedback from all stakeholders. The purpose of the school improvement plan is to review and evaluate the impact of previous developments, identify key areas for school improvement over the coming year and to outline the action to be taken in key areas.

The school budget is matched to the priorities for the school improvement plan.

The school has been judged as good with a growing number of outstanding elements in the past 2 inspections. We have made a significant number of improvements since the last inspection.

IMPROVEMENTS SINCE LAST INSPECTION

We have worked hard to improve provision since our last inspection, please see the summary of improvements listed below:

- PROGRESS FOR ALL PUPILS is outstanding with high proportions of pupils making more than expected progress compared to national
- PROGRESS OF DISADVANTAGED PUPILS outstrips all pupils (both nationally and at school)
- KEY GROUPS (EAL / SEND) make exceptional progress by the end of KS2
- ATTAINMENT is above 2015 national (86% Reading writing and maths combined level 4+)
- **EXCEPTIONAL PERSONAL DEVELOPMENT AND ATTITUDES TO LEARNING** enable children to move confidently with the right skills to the next stage in education
- **SAFEGUARDING** is highly effective
- HIGH LEVELS OF PARENTAL ENGAGEMENT is an area of high challenge
- School has CAPACITY AND EXPERTISE TO SUPPORT OTHER SCHOOLS nationally, particularly in raising attainment of disadvantaged pupils
- School has SUBSTANTIAL TRACK RECORD IN IMPROVING OUTCOMES for pupils in an area of high challenge.
- EQUALITY OF OPPORTUNITY underpins British Values and provides children with best life chances
- New SCIENCE/ART LAB to raise aspirations and build specific expertise in Science and Art
- Newly developed **PROVISION** for **2 YEAR OLDS** for early intervention, development of language and development of strong parental relationships
- The School is an "OPTIMISTIC SCHOOL" –with a positive culture of high expectations in which everyone can reach their full potential
- School named as "NATIONAL PRIMARY SCHOOL OF THE YEAR" in Pupil Premium Awards 2013 for raising attainment of disadvantaged pupils PP pupils meeting and exceeding national at KS2
- RISING ROLL and school a "FIRST CHOICE SCHOOL" of parents
- **EXCELLENT SAFEGUARDING** (audit February 2012)
- **EXCELLENT BEHAVIOUR** "It's Good to be Green" and restorative justice supporting purposeful climate for learning
- Team Leaders (an additional non-class based teacher) established across each phase (EYFS, 1/2, 3/4, 5/6) has resulted in **IMPROVED QUALITY OF TEACHING**, greater consistency in practice and higher expectations thus reducing within school variance
- Introduction of workstreams has resulted in INCREASED IMPACT OF MIDDLE LEADERS
- Art Therapists, based at school, providing IMPROVED SUPPORT FOR CHILDREN WITH SOCIAL, EMOTIONAL AND BEHAVIOURAL ISSUES
- HOST SCHOOL OF SATURDAY SCHOOL, funded by SHINE/Richard Reeves Foundation, providing targeted places and additional learning hours for 60 children across 5 local schools – Improved attitudes to learning, increased rates of progress / improved transition / supporting social and emotional skills
- INCREASED OUTCOMES IN READING New library and teaching space to support teaching of reading and 1:1/small group interventions and

- extensive new reading resources
- New building ("The Lodge") facilitates **IMPROVED TARGETED SUPPORT FOR INDIVIDUALS AND SMALL GROUPS**, especially in reading, with increased numbers of voluntary readers working in the school
- INCREASED UPTAKE OF EXTENDED SCHOOL PROVISION
- Leading Parent Partnership awarded in recognition of EXCELLENT PARTNERSHIP WORKING WITH PARENTS
- Financial School FMSiS and SFVS ensures GOOD VALUE FOR MONEY used as example of best practice by local education authority
- **EXTENDED PARTNERSHIP WORKING** with Futurezone (a collaboration of 17 local schools), Duncombe Primary School and Mount Carmel Secondary School, Music First, Shine, Beanstalk, Hornsey Road Children's Centre and Families First. Collaboration with the Institute of Education to improve practice and develop a research based culture
- EXTENSIVE INVESTMENT IN AND DEVELOPMENT OF PEOPLE CPD: Mindsets Carole Dweck, Formative Assessment Shirley Clarke, Outstanding Teaching Programme (KS2), Power of Reading, Philosophy for Children, CAME, ECERs Training (EYFS environments), Workstreaming, Leadership training, ERASMUS International Professional Development Study on More Able Provision
- BROADER USE OF RESEARCH TO INFORM DECISION MAKING AND POLICY Sutton Trust Toolkit interventions, within school variance and Carol Dweck's Mindsets, Pre-teaching, Metacognition
- IMPLEMENTATION OF P4C ACROSS THE SCHOOL supporting greater participation, confidence, thinking and debating skills
- CHILDREN ACTING AS "LEADERS" across the school in a variety of roles new coordinator post and child leaders' accreditation
- INCREASED HIGH QUALITY SPORTS PROVISION golf, squash, football and a new school sports coordinator
- **BEST PRACTICE ACCREDITATIONS** include: Financial Management in School; Healthy School Mark; Arts Mark (Gold): Science Mark (Silver); Sports Mark (Silver); Sing Up (Gold); Active Mark; Leading Parent Partnership Award; Core Offer in Extended School Provision; Pupil Premium Award and Schools Financial Value Standard, SSAT Educational Outcomes Award.
- IMPROVED COMMUNICATION WITH PARENTS AND WIDER COMMUNITY School website / text 2 parents / newsletter

We are not complacent and are relentless in our drive for continual improvement. We belong to a cluster of schools providing support and challenge for each other and we regularly invite the LEA and Educational consultants to conduct school reviews on specific areas for improvement. We welcome this challenge so that we continue to develop our school and our standards further.

School Improvement Plan Priorities - 2016-18 Problem PROBLEM SOLVING/ READING WRITING REASONING Raise attainment Raise attainment **Develop PROBLEM SOLVING** and REASONING skills in **READING** in WRITING AHEAD LEVEL OF OUTDOOR SCIENCE **CHALLENGE** LEARNING Raise LEVEL OF CHALLENGE to meet Provide high quality provision Provide high quality in SCIENCE high demand of new National **OUTDOOR LEARNING experiences** Curriculum

SCHOOL IMPROVEMENT CYCLE



School review and self-evaluation cycle - Autumn term

SLT	RS /	EE Team	Governo	ors	Inclusio	n team	Hea	ıd		Deputy		Team Leaders	Teachers
			September			Octobei	r		N	lovember	·	1	December
Performance management					Performance	e management	t objectives setti	ng					
					Headteache	Headteacher / staff performance							
					managemen	t							
Monitoring of learning – te	aching	Book Looks			Self evaluati	on		Book L	Looks			Book Looks	
staff		Informal drop	ins		Book Looks			Inform	nal drop ins	i		Informal drop ins	
		Team teaching	g (team leaders/ Ay	rsha)	Informal dro	p ins		Team	teaching (to	eam leaders/ Ay	/sha)	Team teaching (to	eam leaders/ Aysha)
					Team teachi	ng (team lead	ers/ Aysha)	Develo	opmental o	bservations		Developmental o	bservations
Monitoring of learning – su	pport	Informal interv	vention observatio	ns	Intervention	book look		Interve	ention obse	ervations		Intervention obse	ervations
taff		Developmenta	l observations		Intervention	observations		Develo	opmental o	bservations		Developmental o	bservations
					Developmen	ntal observatio	ns						
Scrutiny of work		Literacy Books			Guided read	_			Books			Guided reading	
		Learning walk			Handwriting				al maths			Literacy books	
		Maths Books			Literacy Boo				cy Books				
		Mental maths		Maths Books				d reading b	ooks				
		EYFS portfolios		Transition Bo			Topic						
		Topic books		Topic books			EYFS I	earning wa	lk				
		Transition Boo	KS										
	itarina	Lagraina walk			Loorning	II.e		TVTC I	0050100000	.Ue		Learning walls	
earning environment mon	iitoring	Learning walk EYFS Learning walk		Learning walk			EYFS Learning walk Learning walk		Learning walk				
		ETFS Learning walk				Leaiiii	Learning wark						
Assessment and data analy	rsis	Pupils targets	sent home		Pupils target	s sent home		EYFS n	noderation	-		Analysis of teach	er assessments and
		Whole school previous year analysis		Target Setting			Assessment week		targets				
		Target Setting	•	,	J	· ·						Assessment week	(
		Assessment W										Pupil progress me	
(ey stage school data analy	ysis	Smif analysis			Raise online	and FFT analy	sis	Nurse	ry baseline	!		Analysis of new a	ssessment data
, ,	•	Baseline assess	sment		EYFS baselin	-			,			,	
			d Key stage 2 SATs	analysis									
		EYFSP analysis											
Inclusion		EHCP planning	meetings		Inclusion me	eetings		SEN re	eviews			Monitor SEN reco	ords
												Identify intervent	ions for the spring t
Assertive Mentoring		Asssertive Mei	ntoring Meetings –	Pupils and			Assser	Asssertive Mentoring Meetings – Pupils					
		class teacher					and cla	and class teacher					
Workstream meetings		Workstream si	upport meetings		Workstream	support meet	ings	Work	Workstream support meetings			Workstream supp	oort meetings
0 -			0-				-			. 0-			SLT formal meeting
												<u> </u>	J

SIP review and evaluation	SIP implemented			SIP progress review
Governors			Learning walk with SLT	
Stakeholders	Pupil Voice	Staff Survey	Pupil Voice	Pupil Survey
	School Council	Parent Survey	Parents' Evening	School Council
		School Council	Pupil Voice	
			School Council	

School Review and Self-Evaluation Cycle - Spring Term and Summer Term - To be added

Staffing Responsibilities and Line Management Structures at Pakeman School September 2016/17

Pakeman Primary School is a complex organisation. There are many and varied jobs at the school completed by over 60 members of staff (many of whom have more than one role) who each ensure, in their way, that the school is an effective organisation which is able to meet the needs of its pupils.

It is vital that roles are clarified to all staff and that lines of accountability are unambiguous in order to ensure the smooth running of such a large organisation. This document is intended to clarify these roles and line management structures.

Roles at the School

The Headteacher is responsible for the day— to—day running of the school and has overall responsibility for everything that happens within the organisation. The main duties of the Headteacher are outlined on the Staffing Responsibility list on the back page. The Head is the direct line manager of the Deputy Head, Assistants Heads, the Raising Standards Team Leader, the Excellence and Enjoyment Team Leader, the Class Teachers, the School Business Manager and the Site Manager. The Head also assumes responsibility for the co-ordination of assessment across the school

The Deputy Head's responsibilities are also outlined in the Line Management Structures chart on page 3 of this document. The Deputy is the 2nd most senior manager and deputises for the Headteacher and assumes overall responsibility for the school during these times. The Deputy Head is the designated Child Protection Officer. She is also the Inclusion Manager, a role which focuses the schools provision for SEN & EAL, & the more Able Children. The Deputy Head line manages the Inclusion team - Special Needs Support Worker and Special Needs Teaching Assistants and the School Home Support Worker and Language Assistants.

The Assistant Head is 3rd in line of seniority and has responsibility for the Excellence and Enjoyment Team FOUNDATION subjects, the new curriculum and parental engagement (Inc. PTA). She is also the KS1 team leader.

Senior Leadership Team is made up of The Headteacher, Deputy Headteacher and the Leader of the Excellence and Enjoyment Team and School Business Manager.

Team Leaders are responsible for ensuring consistency throughout a year group, supporting staff and raising the quality of teaching and learning. Also responsible for developing relationships with parents/carers. The KS2 team leader is the Raising Standards Team.

The Raising Standards Team comprises five members, a Team Leader and four Team Members. The Team Leader is the line manager of the other members of the team and is also the 4th most senior manager. Together the team are responsible for developments and raising standards in the subjects of the core curriculum and the EYFS.

The Excellence and Enjoyment Team comprises four members. The Team Leader is the 3rd most senior manager and is the direct line manager of the team members. Together the team are responsible for developments and standards within the foundation subjects of the curriculum.

The Class Teachers have management responsibility for their classes, and have direct line management responsibilities for their allocated Classroom Assistants. They also have day – to – day responsibility for the work of the Special Needs Assistants in their class.

2+ Centre Lead has direct line management responsibilities for her allocated education workers. They are under the management of the EYFS team leader.

The Special Educational Needs Worker, who is line managed by the Inclusion Manager, is responsible for the identification and support of groups and individual children who are deemed to have 'Special Educational Needs.' They are also responsible for advising and supporting the practice of the class teachers and the Special Needs Teaching Assistants in order to improve inclusive practices within lessons including differentiation of the curriculum. The term 'Special Educational Needs' includes areas of 'More Able 'provision.

EAL Teacher who is line managed by the Inclusion Manager, is responsible for the identification and support of groups and individual children who are deemed to have EAL requirements.

The Bilingual support workers are line managed by the Inclusion Manager; work with the inclusion team to ensure that EAL provision at the school is appropriate and effective for pupils.

The School Home Support Worker has overall responsibility for developing and monitoring systems of tracking punctuality and attendance at the school. They also work with specific children and their families in order to support them within challenging circumstances. Organises parent workshops, Inc. ESOL. The School Home Support Worker is line managed by the Inclusion Manager.

HLTA is directly line managed by the Deputy Headteacher. The HLTA has an increased level of responsibility and status is awarded to support staff who meet the national HLTA standards. The HLTA can teach classes on her own, cover planned absences and allow teachers time to plan and mark. She is expected to mark the work of the class she teaches.

Sports in School and Children as Leaders Coordinator (out of class) is responsible for monitoring and raising standards of provision and achievement within the foundation subjects – is directly under the management of the Assistant Head.

Nursery Nurses To work as a member of a team to support and assist the nursery /reception teachers with the physical, emotional and educational needs of the children. To plan activities to encourage play and sensory stimulation. Although the nursery nurse will work under the direction of the teacher he/she will need to work on his/her own in a 1:1 or 1:2 situation away from the main class base.

2+ Education worker and Education support are responsible for learning support for groups and individuals under the direction of the 2+ centre lead.

Teaching Assistants work within classes in partnership with the Teachers and their primary role is to assist the teacher in providing a rich and relevant curriculum to children within a stimulating environment.

Special Needs Teaching Assistants are in class primarily to ensure that specific children who have statements are integrated effectively. This however, sometimes involves working with a number of children, in the class to ensure a stimulating and lively environment. Special Needs Assistants are managed on a day – to –day basis by the class teacher, but their direct line manager is the Inclusion Manager.

Lunchtime Supervisors ensure that lunchtimes are well managed. The Senior Lunchtime Supervisor, who is accountable to the School Business Manager, is the line manager of all of the Lunchtime Staff. It is the Senior Lunchtime Supervisor who is responsible for drawing up lunchtime rotas and allocating staff during the lunch break.

The School Business Manager is directly accountable to the Headteacher. This role is to ensure the smooth running of the administrative aspects of the School but has specific finance and HR responsibilities. She is the line manager of the Senior Administration Officer, the Receptionist/clerical assistant and Marketing & Communications Co-ord

The Senior Administration Officer's main role is to ensure the smooth running of the school office with its many varied tasks.

Receptionist/Clerical Assistant's main role is front of house and general administrative duties. She is responsible for day to day communications, plus any duties given by line manager.

Marketing & Communications Coordinator, Working, in conjunction with the School Business Manager (SBM), to attract external funding to the school. To market the school, helping to continue to raise the profile of the school in the wider community and to manage communications (website and media) promoting the school to visitors and other agencies.

The Premises Manager is directly responsible to the Headteacher and has responsibilities for ensuring that the school site is safe and secure. He also completes minor repairs and maintenance to the building as well as liaising with contractors where necessary.

Playcentre Co-ordinator's main role is to organise and supervise the efficient running of the after-school provision. She is line managed by the Headteacher.

Breakfast club and playcentre workers are responsible for the smooth running of the extended school provision.

LA Finance Officer is directly responsible to the Borough, but advises the Headteacher and is responsible for overseeing the SBM with the Financial Procedures and monthly budget monitoring.

Chair of Governors works with the headteacher to promote and maintain high standards of educational achievement. Ensures that the governing body sets a clear vision, ethos and strategic direction for the school .Along with the governing body holds the headteacher to account for the educational performance of the school and its pupils, and for the performance management of staff. She ensures oversight of the financial performance of the school and effective use of the schools resources

Governors work in conjunction with the chair of governors to support and challenge the school.

Line Management Structures across Pakeman School - 2016/2017

Bilingual support workers

Responsible for day to day EAL provision within school.

EAL teacher

Responsible for support for allocated EAL groups.

Raising Standards Team Leader

Leader

Responsibility for raising standards in core subjects and EYFS, and assessment of and for learning.

Raising Standards Team members

Responsible for monitoring and raising standards in the Core subjects, EYFS and leading assessment procedures.

LA Finance Officer

Responsible for over seeing Financial Procedures and monthly budget monitoring.

School Business Manager

Responsible for the efficient running of the administration of the school and specific responsibilities for finance and HR.

Marketing and communications coordinator

Responsible for attracting external funding and marketing the school to help raise its profile. Manages communication.

Senior Administration Officer

Assisting the SBM. Ensure smooth running of school office.

Receptionist/Clerical Assistant

Responsible for front of house - day to day general administration work.

School / Home Support Worker

Responsible for issues of punctuality and attendance, support for families experiencing difficulties and parent workshops.

Cover Supervisor

TA or Nursery nurse with class supervision role.

HLTA

Responsible for covering classes and raising standards .

Deputy Head / Inclusion Manager

SLT, 2nd in charge.

Deputising for Headteacher in her absence,

Overall responsibility for EAL, SEN, more able, Child Protection and SHS.

Team Leaders

Responsible for ensuring consistency throughout a year group, supporting staff and raising the quality of teaching and learning. Also responsible for developing relationships with parents/carers.

Class Teachers/ 2+ centre Lead

Responsible for meeting the needs of learners within classes under the direction of the Headteacher.

Nursery Nurses/ 2+ Education worker and education support

Responsible for learning support for groups and individuals under the direction of the Class teacher

Teaching Assistants

Responsible for learning support for groups and individuals under the direction of the Class teacher

Headteacher

Overall Management of School.

Overall Monitoring of Standards and Assessment in all subjects - Line Manager of Deputy, assistant heads, SLT ,SBM and Site Manager.

Chair of Governors/ Governors

Senior Lunchtime Supervisor

Responsible for the smooth running and allocation of staff at the school during lunchtimes

Lunchtime Supervisors

Responsible for supervision of children at lunchtimes

Sports in School and Children as Leaders Coordinator (out of class)

Responsible for monitoring and raising standards of provision and achievement within the foundation subjects.

SEN Worker

Responsible for day to day SEN teaching in groups and individual children, as well as advising and supporting other

Special needs teaching assistants

Responsible for support for allocated children with statements.

Assistant Headteacher

3rd in line of responsibility.

Responsible for leading foundation subjects, implementing the new curriculum and leading parental engagement/PTA.

Excellence and Enjoyment Team Leader

Leader – SLT - Responsibility for leading the team in developing foundation subjects and new curriculum.

Excellence and Enjoyment Team members

Responsible for monitoring and raising standards of provision and achievement within the foundation subjects.

Premises Manager

Responsible for the health, safety and maintenance of the school site under the direction of the Headteacher.

Playcentre Coordinator

Responsible for organising and supervising the efficient running of the extended school provision.

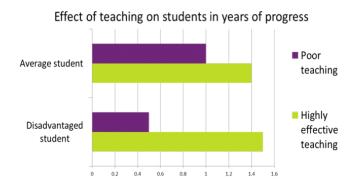
Playcentre and Breakfast Club Worker

Responsible for smooth running of extended school provision

Team Leader Model

Our aim is to ensure that ALL children receive at least good teaching on a day-to-day basis.

Research below shows the quality of teaching in a school can have a significant impact on outcomes for pupils, especially for disadvantaged pupils.



Source: Sutton Trust (2011)

To set expectations, support improvements in the quality of teaching and address inconsistencies, we have developed a "Practice and Expectations" document which has been implemented across the school.

In addition to this, we have established a Team Leader Model to address any "within school variance" and increase the percentage of outstanding teaching.

Our Team Leader model places an additional experienced non- class based team leader across each phase - 5/6, 3/4 and 1/2. Our Team leader in EYFS is currently class based.

	TEAM LEADER MODEL					
Non- Class Based	Class based	Class Based	Class Based			
Team Leader 5/6	Teacher 5	Teacher 5/6	Teacher 6			
Team Leader 3/4	Teacher 3	Teacher 3/4	Teacher 4			
Team Leader 1/2	Teacher 1	Teacher 1/2	Teacher 2			
	Teacher Nurs	Teacher Rec	Team Leader Rec			

Team Leaders are responsible for:

- Setting high expectations and being positive role models.
- Ensuring consistent implementation of school initiatives and our "Pakeman Practice and Expectations".
- Ensuring high quality assessment and moderation of pupils in the team.
- Ensuring high quality planning across the team.
- Monitoring and developing the quality of teaching in the team (team teaching, modelling lessons, releasing teachers to observe best practice and providing support and guidance).
- Monitoring and developing the quality of marking and work in books.
- Ensuring effective use of data to track achievement across the phase.
- Planning and implementing effective interventions to ensure children make rapid progress.
- Ensuring consistency in terms of behaviour and learning by covering staff who are absent.
- Supporting positive behaviour for learning of pupils.

WORKSTREAM OVERVIEW

Pakeman Primary School Improvement Plan 2015-17

Aiming for:

OUTSTANDING						
OUTCOMES FOR PUPILS	QUALITY OF TEACHING,	PERSONAL DEVELOPMENT,	EFFECTIVENESS OF			
	LEARNING AND ASSESSMENT	BEHAVIOUR & WELFARE	LEADERSHIP AND MANAGEMENT			

RESPONSIBILITIES	WORKSTREAM	OUTCOMES
Staffing Policies Recruitment Shine on Saturday Premises Development SEF / SIP Ethos / Vision Marketing	TO ENSURE DISADVANTAGED CHILDREN MAKE GOOD OR BETTER PROGRESS	 Progress of disadvantaged children matches or is improving towards or that of other pupils with the same starting points There is effective challenge for disadvantaged children

DEPUTY HEAD: Inclusion	n Manager	Reporting to: HT
RESPONSIBILITIES	WORKSTREAM	OUTCOMES
Inclusion Child Protection Behaviour NQTs Attendance and punctuality	TO ENSURE SEN CHILDREN MAKE GOOD OR BETTER PROGRESS	Progress of SEN children matches or is improving towards or that of other pupils with the same starting points
Interventions School council Pupil / Parent Staff Voice Behaviour Monitoring/ Good as Gold	TO ENSURE HIGH QUALITY TEACHING AND LEARNING FOR SEN CHILDREN	 100% good or better teaching in class and in interventions 40% outstanding across school in class and in interventions Quality interventions for SEN are in place There is effective challenge for all children
Good as Gold	TO IMPROVE ATTENDANCE AND PUNCTUALITY, especially for persistent absentees	There is a 97% rate of attendance and 99% rate of punctuality

ASSISTANT HEAD: Curri	culum and Enrichment		Reporting to: HT
RESPONSIBILITIES	WORKSTREAM		OUTCOMES
Curriculum Enrichment Assessment Timetabling	TO ENSURE CHILDREN MAKE GOOD OR BETTER PROGRESS IN FOUNDATION SUBJECTS	 Progress rates are good or better 100% of teaching is good or better 40% of teaching is outstanding There is effective challenge for all children 	1
Quality of playtime provision Assemblies Forward Planning	TO EMBED THE NEW CURRICULUM	 A new rich and relevant curriculum is in pl pupils 	ace which meets the needs, aptitudes and interest of
School Events Transition Parents' Evening / PTA Team Leader 1/2	TO INCREASE PARENTAL ENGAGEMENT THROUGH PTA	There are at least 3 highly successful, well	attended whole school events

SCHOOL BUSINESS MAN	IAGER:	Reporting to: HT
RESPONSIBILITIES	WORKSTREAM	OUTCOMES
Extended Schools	TO ATTRACT EXTERNAL	 External funding is obtained to expand and sustain provision – TARGET £50,000
Premises / Maintenance	FUNDING AND ENSURE	
Sickness and Cover	BEST VALUE FOR MONEY	
Staff Attendance and		
Punctuality		
Health and Safety	TO INCREASE NUMBERS	Percentage of children attending breakfast club and playcentre increases to 25+ per day
Risk Assessments	OF CHILDREN	100% of observations of extended provision are good or outstanding
School Dinners	ATTENDING EXTENDED SCHOOL PROVISION	
Trips	SCHOOL PROVISION	
Letters / Communication		
Allocation of rooms and space		
Accidents and First Aid		
Returns		
HR Personnel Finance		
Marketing		
Fund raising		
Resourcing		
New Parents / Applications		

TEAM LEADER: KS2		Reporting to: RS Team Leader – Core Subjects EE Team Leader- Foundation Subjects / Comp.
RESPONSIBILITIES	WORKSTREAM	OUTCOMES
Achievement / Progress Quality of teaching and learning	TO ENSURE ATTAINMENT OF KS2 CHILDREN IS IN LINE WITH OR ABOVE NATIONAL	 Attainment at KS2 is at or above national Pupils make substantial and sustained progress from their different starting points
Modelling and sharing of outstanding practice Assessment Consistency in Implementation of initiatives (non-negotiables)	TO IMPROVE QUALITY OF TEACHING IN KS2	 100% good or better 40% outstanding There is effective challenge for all children Children in interventions make good or better progress.
Behaviour Quality of provision (including interventions) Monitoring (Planning, work scrutinies, learning walks &	TO ENSURE OUTSTANDING BEHAVIOUR IN KS2	 95% of children are on green in their half termly assessments of both inside and outside behaviour There are no incidents of bullying behaviour No of exclusions are reduced to 0 Children on red show improvement over time (decrease in negative points)
moderation) Quality assurance Increasing parental engagement CPD and Insets Evaluation of impact Reporting to stakeholders	TO INCREASE PARENTAL ENGAGEMENT OF TARGETED KS2 PARENTS	 Targeted children make expected / more than expected progress each year Effective home reading systems are in place across the school and evidence shows that children read regularly at home

TEAM LEADER: KS1		Reporting to: RS Team Leader – Core Subjects EE Team Leader- Foundation Subjects / Comp.
RESPONSIBILITIES	WORKSTREAM	OUTCOMES
Achievement / Progress	TO ENSURE	Attainment at KS1 is at or above national
Quality of teaching and	ATTAINMENT OF KS1	 Pupils make substantial and sustained progress from their different starting points
learning	CHILDREN IS IN LINE	
Modelling and sharing of	WITH OR ABOVE NATIONAL	
outstanding practice	TO IMPROVE QUALITY	100% good or better
Assessment	OF TEACHING IN KS1	40% outstanding
Consistency in		There is effective challenge for all children
Implementation of initiatives		Children in interventions make good or better progress.
(non-negotiables)		
Behaviour	TO ENSURE	95% of children are on green in their half termly assessments of both inside and outside
Quality of provision (including	OUTSTANDING	behaviour
interventions)	BEHAVIOUR IN KS1	There are no incidents of bullying behaviour
Monitoring (Planning, work		No of exclusions are reduced to 0
scrutinies, learning walks &		Children on red show improvement over time (decrease in negative points)
moderation)	TO INCREASE PARENTAL ENGAGEMENT OF	 Targeted children make expected / more than expected progress each year Effective home reading systems are in place across the school and evidence shows that children
Quality assurance	TARGETED KS1 PARENTS	read regularly at home
Increasing parental		
engagement		
CPD and Insets		
Evaluation of impact		
Reporting to stakeholders		

TEAM LEADER: EYFS		Reporting to: RS Team Leader – Core Subjects EE Team Leader- Foundation Subjects / Comp.
RESPONSIBILITIES	WORKSTREAM	OUTCOMES
Achievement / Progress Quality of teaching and learning Modelling and sharing of outstanding practice Assessment Consistency in Implementation of initiatives	TO ENSURE ATTAINMENT OF EYFS CHILDREN IS IN LINE WITH OR ABOVE NATIONAL TO IMPROVE QUALITY OF TEACHING IN KS2	 Attainment at EYFS is at or above national Pupils make substantial and sustained progress from their different starting points 100% good or better 40% outstanding There is effective challenge for all children Children in interventions make good or better progress.
(non-negotiables) Behaviour	TO ENSURE	95% of children are on green in their half termly assessments of both inside and outside
Quality of provision (including interventions) Monitoring (Planning, work scrutinies, learning walks &	OUTSTANDING BEHAVIOUR IN KS2	 behaviour There are no incidents of bullying behaviour No of exclusions are reduced to 0 Children on red show improvement over time (decrease in negative points)
moderation) Quality assurance	TO INCREASE PARENTAL ENGAGEMENT OF TARGETES KS2 PARENTS	 Targeted children make expected / more than expected progress each year Effective home reading systems are in place across the school and evidence shows that children
Increasing parental	TANGLILS NJZ FAREIVIS	read regularly at home
engagement CPD and Insets Evaluation of impact Reporting to stakeholders		

COORDINATOR: ENGLISH Reporting to: RS Team Leader			
RESPONSIBILITIES	WORKSTREAM	OUTCOMES	
Achievement / Progress	TO ENSURE ATTAINMENT	Attainment in reading is at or above national at each key stage	
Quality of teaching / learning	IN READING IS IN LINE	 Pupils make substantial and sustained progress from their different starting points 	
Assessment in English	WITH OR ABOVE NATIONAL		
Identify strengths /	NATIONAL		
weaknesses			
Consistency of			
Implementation of initiatives			
(non-negotiables)	TO ENSURE ATTAINMENT IN WRITING IS IN LINE	• Improved spelling means that attainment in writing is at or above national at each key stage	
Quality of provision (including	WITH OR ABOVE	 Pupils make substantial and sustained progress from their different starting points There is effective challenge for all children 	
literacy interventions)	NATIONAL (THROUGH A	Marking picks up on spellings (Dates, titles, subject specific vocabulary)	
Monitoring (Planning, work	SPECIFIC FOCUS ON	The same of the sa	
scrutinies, learning walks &	SPELLING)		
moderation)			
Quality assurance			
Resourcing			
Development of cross			
curriculum links especially			
S&L, reading, writing, maths			
and ICT			
Increasing parental			
engagement			
CPD and Insets			
Evaluation of impact			
Reporting to stakeholders			

COORDINATOR: MATHS Reporting to: RS Team Leader		
RESPONSIBILITIES	WORKSTREAM	OUTCOMES
Achievement / Progress	TO ENSURE ATTAINMENT	Attainment in maths is at or above national at each key stage
Quality of teaching and	IN MATHS IS IN LINE	 Pupils make substantial and sustained progress from their different starting points
learning	WITH OR ABOVE NATIONAL	There is effective challenge for all children
Assessment	NATIONAL	
Identify strengths /		
weaknesses		
Consistency of		
Implementation of initiatives		
(non-negotiables)		
Quality of provision (including		
literacy interventions)	TO DEVELOP MORE	Staff are confident in teaching problem solving and reasoning
Monitoring (Planning, work	OPPORTUNITIES FOR	Children are more confident and resilient when tackling problems
scrutinies, learning walks &	BUILDING PROBLEM	There are increased opps for talk in the classroom to support problem solving
moderation)	SOLVING AND	A bank of problem solving activities is built up across the school
Quality assurance	REASONING SKILLS	
Resourcing		
Development of cross		
curriculum links especially		
S&L, reading, writing, maths		
and ICT		
Increasing parental		
engagement		
CPD and Insets		
Evaluation of impact		
Reporting to stakeholders		

COORDINATOR: SCIENC	Reporting to: RS Team Leader		
RESPONSIBILITIES	WORKSTREAM	OUTCOMES	
Achievement / Progress	TO ENSURE ATTAINMENT	Attainment in science is at or above national at each key stage	
Quality of teaching and	IN SCIENCE IS IN LINE	 Pupils make substantial and sustained progress from their different starting points 	
learning	WITH OR ABOVE NATIONAL	There is effective challenge for all children	
Assessment	NATIONAL		
Identify strengths /			
weaknesses			
Consistency of			
Implementation of initiatives			
(non-negotiables)			
Quality of provision (including			
literacy interventions)			
Monitoring (Planning, work			
scrutinies, learning walks &	TO IMPROVE PROVISION	Develop extra curricular opportunities for science	
moderation)	IN SCIENCE	Expand opps for children to develop practical skills (SC1) Fragge exists as lab forward all seals and affectively.	
Quality assurance		Ensure science lab for whole school is used effectively	
Resourcing			
Development of cross			
curriculum links especially			
S&L, reading, writing, maths			
and ICT			
Increasing parental			
engagement			
CPD and Insets			
Evaluation of impact			
Reporting to stakeholders			

COORDINATOR: COMP	UTING	Reporting to: EE Team Leader	
RESPONSIBILITIES	WORKSTREAM	OUTCOMES	
Achievement / Progress Quality of T and L Assessment Identify strengths / weaknesses Consistency of Implementation of initiatives (non-negotiables) Quality of provision (including lit interventions) Monitoring (Planning, work scrutinies, learning walks &	TO ENSURE HIGH QUALITY PROVISION IN COMPUTING	 Teachers are increasingly confident in delivering the computing national curriculum Children are working at age related expectations in computing Children have a wide range of opportunities in computing and produce high quality work Coding and programming is developed across the school There is effective challenge for all children 	
moderation) Quality assurance Resourcing Development of cross curriculum links especially S&L, reading, writing, maths and ICT Increasing parental engagement CPD and Insets / Evaluation of impact Reporting to stakeholders	TO RAISE AWARENESS OF SAFETY ONLINE	Assemblies are provided for key phases highlighting issues about online safety Children can talk confidently about ways to keep safe online	

COORDINATOR: ART, DT AND HUMANITIES Reporting to: EE Team Leader				
RESPONSIBILITIES	WORKSTREAM	OUTCOMES		
Achievement / Progress	TO ENSURE PROVISION	High quality art / DT and humanities is evident across the school including in books		
Quality of teaching and	IN ART / DT AND	There is effective challenge for all children		
learning	HUMANITIES IS OF HIGH			
Assessment	QUALITY			
Identify strengths /				
weaknesses	TO IMPROVE QUALITY	Display policy is shared and implemented.		
Consistency of Implementation	AND CONSISTENCY OF DISPLAYS IN AND OUT OF	 100% of lesson observations and learning walks show display and classroom environments are good or better and reflect current topic 		
of initiatives (non-negotiables)	CLASSROOMS	Acces of access and serious copies		
Quality of provision (including				
literacy interventions)				
Monitoring (Planning, work				
scrutinies, learning walks &				
moderation)				
Quality assurance				
Resourcing				
Development of cross				
curriculum links especially				
Increasing parental				
engagement				
CPD and Insets				
Evaluation of impact				
Reporting to stakeholders				

COORDINATOR: SHINE ON	SATURDAY	Reporting to: HT	
RESPONSIBILITIES	WORKSTREAM	OUTCOMES	
Achievement / Progress	TO ENSURE CHILDREN	Children attending develop improved attitudes to learning and increase in self confidence	
Quality of teaching and	MAKE GOOD PROGRESS	Children make expected / more than expected progress in reading, writing and maths	
learning	IN ENGLISH AND MATHS		
Identify strengths /			
weaknesses in provision			
Consistency of Implementation	TO IMPROVE QUALITY OF	100% of teaching is good or better	
of initiatives (non-negotiables)	TEACHING IN SHINE ON	40% of teaching is outstanding	
Quality of provision	SATURDAY	There is effective challenge for all children	
Monitoring (Planning, work	TO IMPROVE	90% rate of attendance and punctuality	
scrutinies, learning walks &	ATTENDANCE AND	Waiting list of children wanting to join Shine at Pakeman	
moderation)	PUNCTUALITY	Effective follow up / involvement from participating schools supporting good attendance	
Quality assurance	To IMADDOVE LEADEDCHID		
Increasing parental	TO IMPROVE LEADERSHIP AND MANAGEMENT OF	 Shine at Pakeman is used as an example of best practice Shine effectively promotes its aims and values within the wider community 	
engagement	SHINE	 Shine effectively promotes its aims and values within the wider community There is a clear link between attendance at Shine and increased attainment (Case study) 	
CPD and Insets		Funding is sought and obtained to enable Shine on Saturday to continue for another next 3 years	
Evaluation of impact			
Reporting to stakeholders			

COORDINATOR: EXTENDED SCHOOL		Reporting to: SBM
RESPONSIBILITIES	WORKSTREAM	OUTCOMES
Quality of provision	TO ENSURE GOOD	100% of observations of extended provision are good or outstanding
Identification strengths /	QUALITY EXTENDED	
weaknesses in provision	SCHOOL PROVISION	
Monitoring	TO INCREASE PARTICIPATION IN	The number of children attending each day increases to between 25 - 30
Quality assurance	EXTENDED SCHOOL	
Increasing parental	PROVISION	
engagement	TO ENSURE EXTENDED	The additional grant/ subsidy is agreed as returns are completed accurately and on time
Evaluation of impact of actions	SCHOOL IS FINANCIALLY	
Budgeting and	VIABLE	
Reporting to stakeholders		

COORDINATOR: P4C / PSI	HEE	Reporting to: EE Team Leader	
RESPONSIBILITIES	WORKSTREAM	OUTCOMES	
Achievement / Progress	TO ENSURE PROVISION IN	High quality P4C / PHSEE is evident across the school including in books	
Quality of T and L	P4C/PSHEE IS OF HIGH	There is effective challenge for all children	
Assessment	QUALITY		
Identify strengths /			
weaknesses			
Consistency of			
Implementation of initiatives			
(non-negotiables)			
Quality of provision (including			
literacy interventions)			
Monitoring (Planning, work			
scrutinies, learning walks &			
moderation)			
Quality assurance			
Resourcing			
Development of cross			
curriculum links especially			
Increasing parental			
engagement			
CPD and Insets			
Evaluation of impact			
Reporting to stakeholders			

COORDINATOR: RE		Reporting to: EE Team Leader
RESPONSIBILITIES	WORKSTREAM	OUTCOMES
Achievement / Progress	TO ENSURE PROVISION IN	High quality RE is evident across the school including in books
Quality of T and L	RE IS OF HIGH QUALITY	There is effective challenge for all children
Assessment		
Identify strengths /		
weaknesses		
Consistency of		
Implementation of initiatives		
(non-negotiables)		
Quality of provision (including		
literacy interventions)		
Monitoring (Planning, work		
scrutinies, learning walks &		
moderation)		
Quality assurance		
Resourcing		
Development of cross		
curriculum links especially		
Increasing parental		
engagement		
CPD and Insets		
Evaluation of impact		
Reporting to stakeholders		

COORDINATOR: CHILDE	COORDINATOR: CHILDREN AS LEADERS Reporting to: EE Team Leader	
RESPONSIBILITIES	WORKSTREAM	OUTCOMES
Providing positive role model Developing range of formal and informal leadership opportunities	TO PROVIDE TRAINING FOR LEADERS ACROSS THE SCHOOL	 Children are provided with regular training Children are confident of the roles and responsibilities in terms of leaders.
Extending children taking leadership roles		
Building children's confidence in themselves in terms of leadership	TO CELEBRATE PUPILS' ACHIEVEMENTS AS LEADERS	Set up and implement a system for accreditation of children's leadership skills
Providing leadership training		
Celebrating pupils' achievements as leaders		

COORDINATOR: SPORTS IN SCHOOL		Reporting to: EE Team Leader	
RESPONSIBILITIES	WORKSTREAM	OUTCOMES	
Providing positive role model	TO ENGAGE LEAST ACTIVE	Evidence shows that least active children are participating more regularly in sport	
Extending range of sports opportunities available	CHILDREN IN MORE SPORTING ACTIVITIES		
Supporting children to engage in sports, especially least active children	TO DEVELOP RANGE OF AFTER SCHOOL SPORTS OPPORTUNITIES ACROSS THE SCHOOL	 A wide range of children across the school (from different year groups and key groups) take part in regular after school sporting activities 	
Providing training . resourcing Promoting a healthy lifestyle and the importance of regular physical exercise	TO INCREASE PARTICIPATION OF PAKEMAN IN INTRA AND INTER SCHOOL COMPETITIONS	Children from Pakeman take part in a wide range of intra and inter school competitions	
Working with other agencies to organise, and coordinate sporting activities			
Increasing intra and interschool representation			

COORDINATOR: PHONICS			Reporting to: RS Team Leader
RESPONSIBILITIES	WORKSTREAM	OUTCOMES	
Achievement / Progress	TO ENSURE ATTAINMENT IN PHONICS IS IN LINE	Attainment in phonics is at or a	, -
Assessment in phonics	WITH OR ABOVE NATIONAL	• Pupiis make substantiai and sus	tained progress from their different starting points
Identify strengths / weaknesses	TO IMPROVE QUALITY OF TEACHING IN PHONICS	100% good or better40% outstanding	
Consistency of Implementation		There is effective challenge for	
of initiatives (non-negotiables)		Children in interventions make	good or better progress.
Quality of provision			
Monitoring (Planning, work			
scrutinies, learning walks &			
moderation)			
Quality assurance			
Resourcing			
Increasing parental			
engagement			
CPD and Insets			
Evaluation of impact			
Reporting to stakeholders			

COORDINATOR: MORE	ABLE COORDINATOR	Reporting to: RS Team Leader
RESPONSIBILITIES	WORKSTREAM	OUTCOMES
Achievement / Progress	TO ENSURE ATTAINMENT	Attainment or more able pupils is at or above national at each key stage
Quality of teaching and	OF MORE ABLE CHILDREN	 Pupils make substantial and sustained progress from their different starting points
learning	IS IN LINE WITH OR ABOVE NATIONAL	
Assessment	ABOVE NATIONAL	
Identify strengths /		
weaknesses		
Consistency of	TO IMPROVE OUR LITY OF	
Implementation of initiatives	TO IMPROVE QUALITY OF PROVISION OF MORE	 More able children are accurately identified and targeted More able children are well catered for across the curriculum
(non-negotiables)	ABLE CHILDREN	There is effective challenge for all children which is clearly evidenced in lesson observations,
Quality of provision (including		books and through pupil voice.
literacy interventions)		
Monitoring (Planning, work		
scrutinies, learning walks &		
moderation)		
Quality assurance		
Resourcing		
Development of cross		
curriculum links especially		
S&L, reading, writing, maths		
and ICT		
Increasing parental		
engagement		
CPD and Insets		
Evaluation of impact		
Reporting to stakeholders		

APPENDIX 1: OUR PAKEMAN PROMISE

BE KIND BE HONEST COLLABORATE BE POSITIVE USE YOUR IMAGINATION HELP EACH OTHER RESPECT EACH OTHER MAKE A DIFFERENCE DREAM BIGBE BRAVE BELIEVE IN YOURSELF. THINK AIM HIGH LEARN FROM MISTAKES ALWAYS TRY YOUR BEST NEVER GIVE UP HAVE FUN SMILE LOVE LEARNING ASK QUESTIONS TAKE PART BE ENTHUSIASTIC BE PROUD

We want to develop confident learners with "growth mindsets" who understand that achieving success requires effort, practice and perseverance. To this end we support every child to:

- Love learning
- Have fun
- Aim high
- Always try their best
- Dream big
- Believe in themselves
- Enjoy challenge
- Be proud
- Listen carefully
- Learn well with and from others

- Love to read
- Develop positive attitudes to learning
- Know that success comes from effort, practice and perseverance
- Never Give up
- Recognise and appreciate excellent teaching
- Be motivated to learn and achieve high standards

- Take risks
- Feel confident to speak their mind
- Ask questions
- Make and learn from mistakes
- Be enthusiastic
- Be kind
- Show respect and help each other
- Be resilient
- Make a difference

- Display creativity and imagination
- Smile, laugh and sing loudly
- Give and receive feedback effectively
- Discuss their learning with their parents
- Be lifelong learners
- Behave well
- Achieve the best they can
- Be healthy